

For the expert assessment (recognition) of your foreign educational certificates, you must:

1. Collect the following documents package:

- Copy of your identification document (passport);
- Duly verified translation of your identification document if it is not in Russian;
- Original copy of your educational certificate;
- Original copy of the transcript to your educational certificate with the indicated results of the graduation examinations, studied disciplines, workload (in hours, credits, weeks), and grades;
- Confirmation of your educational certificate legalization, that is the Apostille or stamps of consular legalization (if the latter is necessary);
- Duly verified translation of your educational certificate with translated stamps and seals (if these are not in Russian).

\*Documents on foreign education and identification documents (passport) may be translated into Russian either on the territory of the Russian Federation, or in the Applicant's country of residence/stay. All translations into Russian shall be duly verified.

\*The Degree Recognition strongly recommends that all documents on foreign education are to be translated into Russian on the territory of the Russian Federation.

2. Bring the documents listed in paragraph 1 to Office 353, SUSU Main University Building, 76 Lenin Prospekt, Chelyabinsk during its opening hours (see above).

In Chelyabinsk, you may translate your documents into Russian at:

- South Urals Chamber of Commerce and Industry, Office 605, 56 Soni Krivoy Str. (translations from all languages);
- Specialised Translation Centre, Office 166, SUSU Main University Building, 76 Lenin Prospekt, Chelyabinsk.

Verification of translations by notary may be obtained at the following organizations in Chelyabinsk:

- Notary Yu.V. Uskov, Office 105, 73 Soni Krivoy Str., Chelyabinsk; and
- Notary I.Yu. Petrova, Office 418, 2 Entuziastov Str., Chelyabinsk.